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# Common Ground

## Secretary's Report

*by Jeff Mucha*

The NCC-ESDA meeting was held at the Crowne Plaza Hotel, Bloomington Minnesota, on March 14<sup>th</sup> 2011.

### **4:00 pm**

Check in - Networking

### **4:30 pm**

Partnership with Local Chapters  
(Presented by: Dr. Leo G. Henry)

### **4:45 pm - 5:15 pm**

Board Reports and Business Meeting

### **Secretary's Report**

The secretary's report was given to the group which summarized the meeting held on December 13<sup>th</sup> at Seagate Technology, in Shakopee Minnesota on December 13<sup>th</sup> 2010.

**Treasurer's Report** – Todd Ness reported that the chapter is in good standings and gave a review of the chapters balance, income, and expenses.

### **Membership Chair's Report**

Bernard Reiland announced that our current membership stands at 33 with 18 being users and the remaining 15 are vendors. Welcome new members! Credit Card transactions will remain open until March 31<sup>st</sup> and plans are to add PayPal for 2012. If anyone is interested in becoming a member contact Bernie for additional membership information.

### **National Delegate Report**

Dale Parkin – The last Standards meeting was held February 10th-13th with 23 working groups. The next upcoming Standards meeting will be held at the Sheraton Mission Valley Hotel in San Diego, California.

### **Program Chair Report**

Craig Zander distributed a survey to the attendees of the meeting. The survey was in regards to possibly changing the start time of our quarterly meetings. The chapter will be hosting a Regional Tutorial on May 18<sup>th</sup>-19<sup>th</sup> at the Crowne Plaza Hotel Bloomington, MN. The topic: ESD Program Development & Assessment (ANSI/ESD S20.20 Seminar). The June and September meetings are TBD, if anyone is interested in volunteering a meeting site please contact Craig.

### **Website Editor Report**

At the time of our meeting Kevin was out on business so an update to the group will be made at our next scheduled meeting.

### **New Business**

Kevin Leonard

1. Survey to evaluate interest in meeting time change to afternoon verses evening.
2. SMTA has extended an invitation to golf in their annual golf tournament in July. Contact information to be announced at a later date.
3. PayPal should be available for 2012 membership dues.
4. June meeting TBD, requested members to host a meeting and showcase your facility.

### **5:15 pm - 6:00 pm**

Annual dinner

### **6:00 pm - 7:00 pm**

Ron Gibson - SH&A) - Technical Presentation: “Major Issues Companies Face with S20.20 Certification and How to Address Them”.  
Presentation Summary: Attaining ANSI/ESD S20.20 facility certification indicates that a manufacturing facility has ESD controls in place to safely handle devices with sensitivities to 100 volts HBM. The company has met all of the listed requirements and follows industry accepted guidelines to assure product safety from ESD damage. Attaining this certification provides good validation for the manufacturer and verification for existing and potential customers that the ESD program is under control. However, attaining certification is not always easy. Ron discussed the major issues companies face when striving for facility certification to ANSI/ESD S20.20 and how to be prepared to overcome these issues. Ron also shared with us some of the issues that sites overlook when striving for certification.

### **7:00 pm**

Meeting adjourned